

# WPLC Selection Committee Minutes

June 25 2015, 2:00 p.m.

- Stef Morrill
- Amanda O'Neal
- Andi Coffin
- Anne & Elizabeth
- Beth Price
- Cathy Tuttrup
- Cropper, Dale V.
- Deen Layland
- Elizabeth Ducharme
- Irene Scherer
- Jacki Potratz
- Kaushalya Iyengar
- Kristie Hauer
- Lorelee Petersen
- Michelle Dennis
- Nancy Ashmore
- Renee Ponzio
- Ruhama
- Stacey Schultz
- Jessica

## I. **Budget Review**

If you need extra training or need access to reports / carts in Marketplace, contact Sara after the meeting (sgold@wils.org). Selectors typically will have a cart created by around the 20<sup>th</sup> of the month. Sara then merges carts (adults and children's) and place order the last week of the month. The first week of the month, the "added copies" carts are purchased (from the holds manager – titles with a more than 5:1 holds to copies ratio). RTL = Recommend to Library (patron requests); purchasing processes/policies are being revised. Currently RTL is first come first serve; the first \$5k worth of titles are placed in a cart and ordered and everything else drops off. Possible email discussion about this – what is the best way to get a representative number of patrons are having their requests considered. Scope of the collection is popular materials. Always select audio if available when selecting (creating separate carts). Holiday reserve (shrinking year to year) is a push of selecting 5-8 very popular titles and buying a whole bunch of copies of each. Typically, we don't have more than 100 copies unless it's crazy popular. We also don't weed the collection. Monthly budget – we're playing catch up with audio right now and the numbers are more guidelines than exact figures. Each selector has a budget, and it varies depending on selector's area. There can be adjustments to budgets to accommodate gaps in the collection to be filled. Usually, we select one copy per title (one ebook and one audiobook if available) and let the holds manager pick up the extras unless it's poised to be very popular.

## II. **Selection**

**Areas** <https://docs.google.com/spreadsheets/d/1p3QFwGL96gBTn043z7v6uGspOwYsmp4neQuWilszbEl/edit?usp=sharing>

Recommend to Library titles may go back to individual systems to purchase for advantage accounts. If you have questions about your system's Advantage account, contact Sara or your system director. Lots of people use Advantage to supplement high holds titles, and some titles are available to Advantage accounts that are not available to the statewide account (Hachette titles). Sara will ask Leslie about how you can see your system's Advantage purchase from your consortial account. You will be able to see if someone else has the title in a cart (it says

“Pending”). Also, Sara merges the carts and spot checks problems and bumps up titles amount if she sees there are a million holds. You do not need to notify Sara when your cart is complete. There is a cap on RTL of \$5K; Sara removes abridged titles and older than 2010 copyright and titles that are not in English and usually then is deleting \$1500 worth of titles so the car is not actually \$5k when the order is placed. We are just starting to collect Spanish but stick to English language for now until we get a collection policy finalized. We are no longer selecting video or music, from decisions made by the steering committee and collection work group and patron survey. Be aware that the publisher costs are vastly different. Please complete June orders by tomorrow as Sara will be placing them soon.

**III. New Members on Selection Committee**

Intros all around!

**IV. Collection Policy Update**

Thanks to those who shared their print policies! Sara will draft RTL, new formats, languages on these sections, and please provide comments on them over the next week. These will go to the Digital Collections Work Group to review. Sara will send a link to the mailing list to the new collection policy and a link to the new versions by Monday. Please fill out the Selection Area spreadsheet by next week and we'll review on the next meeting (Tuesday, July 14<sup>th</sup> at 2pm).

Title the carts with initials and selection type (AP Adult Ebooks, for instance) and month. There is only a certain amount of characters, but a comment area / description and you can enter more details there.

For now, select in the area that your predecessors did, or select what you select for your print collection.

Share your opinion about curated collections (Sara will send out an email). Let Sara know if you aren't on the mailing list.

Minutes can be found on the WPLC site.

Thu, Jun 25, 2015 2:00 PM - 3:30 PM Central Daylight Time

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/580267509>

**You can also dial in using your phone.**

United States : +1 (224) 501-3412

Access Code: 580-267-509

Next Meeting: Tuesday, July 14<sup>th</sup> at 2pm